

**MINUTES OF THE
WEST VIRGINIA ENTERPRISE RESOURCE PLANNING BOARD
MEETING OF December 11, 2012**

In Accordance with Chapter 12, Article 6D, Section 1 of the WV Code, a meeting of the West Virginia Enterprise Resource Planning Board was held on December 11, 2012 at the Governor's Cabinet and Conference Room, Capitol Complex, Charleston, West Virginia. The meeting was chaired by Auditor Glen Gainer in the Governor's absence, and called to order at 9:05 a.m. Due notice was given of the meeting and filed with Secretary of State for publication in the State Register.

I. Call to Order and Roll Call of Members

A silent roll call was taken with a quorum present consisting of the following Board members:

Rob Alsop, representing Governor Earl Ray Tomblin
Glen B. Gainer III, State Auditor
John Perdue, State Treasurer

Also in attendance were:

Todd Childers – State Auditor's Office
Nancy Pennington – State Auditor's Office
Fred Thomas – State Treasurer's Office
Rick Pickens – Office of Technology
Mike McKown – State Budget Office
Danny Ellis – State Treasurer's Office
Ross Taylor – Department of Administration
Mitt Salvagio – ISG
Randy Meek – ISG
Daniel Keene – CGI
Tom Augustine – CGI
Philip Reale, Office of Philip A. Real, PLLC
Jim Fealy, Office of Philip A. Real, PLLC
Ry Revard, Charleston Daily Mail

II. Approval of Minutes of the September 24, 2012 Meeting

Rob Alsop moved to approve the minutes of the West Virginia Enterprise Resource Planning Board meeting held on September 24, 2012. Treasurer Perdue seconded and the motion carried unanimously.

III. Introduction of CGI Project Director

Todd Childers introduced CGI's new Project Director, Mr. Tom Augustine. Mr. Augustine expressed to the Board his enthusiasm for having the opportunity to work toward the continuing success of the OASIS project as CGI's Project Manager. He has been actively involved with the OASIS team for approximately three months before becoming Project Director in November, and for the past fourteen years has worked with several other ERP state and local government projects of similar scope and size.

In the next order of business, the Chair entertained a motion from the Board to address Item V on the agenda and discuss Item IV later in the meeting. Rob Alsop moved to go into Executive Session, as allowed by WV Code §6-9A-4, for the purpose of negotiating proposed amendments to the existing CGI contract with the State. The motion was seconded by Treasurer Perdue and carried unanimously. The Board went into Execution Session at 9:33 a.m.

The Board reconvened its regular meeting at 10:30 a.m. The Chair confirmed that no action was taken in the Executive Session and that Agenda item IV, High-Level Review of Project Overview, was discussed during the Executive Session. Rob Alsop moved that the Project Management Office be authorized to enter into negotiations with CGI concerning a number of enhancements that have been identified over the course of the past several months, and bring the results of those proposed negotiations back to the Board for their consideration. Treasurer Perdue seconded. Motion carried unanimously.

Mr. Alsop moved to recess the Board meeting until 1:30 p.m. on Friday, December 14. Treasurer Perdue seconded the motion.

Prepared by:


State Auditor Glen B. Gainer III
Board Secretary


Governor Earl Ray Tomblin, Chair