

**MINUTES OF THE
WEST VIRGINIA ENTERPRISE RESOURCE PLANNING BOARD
Meeting of December 14, 2012
(Reconvened from December 11, 2012)**

In accordance with WV Code §12-6D-1, a meeting of the West Virginia Enterprise Resource Planning Board was reconvened on December 14, 2012 in the State Auditor's Conference Room W-100, Capitol Complex, Charleston, West Virginia. The meeting was chaired by Auditor Glen Gainer in the Governor's absence and called to order at 1:30 p.m.

I. Call to Order and Roll Call of Members

A silent roll call was taken with a quorum present consisting of the following Board Members:

**Rob Alsop, representing Governor Earl Ray Tomblin
Glen B. Gainer III, Acting Chair
John Perdue, State Treasurer**

Also in attendance were:

**Todd Childers – State Auditor's Office
Carrie Chambers – State Auditor's Office
Fred Thomas – State Treasurer's Office
Rick Pickens – Office of Technology
Mike McKown – State Budget Office
Danny Ellis – State Treasurer's Office
Ross Taylor – Department of Administration
Mitt Salvagio – ISG
Randy Meek – ISG
Daniel Keene – CGI
Tom Augustine – CGI
Ry Revard – Charleston Daily Mail**

II. Approval of Minutes of December 11, 2012 Meeting

The first order of business was approval of minutes. Treasurer Perdue moved to approve the minutes of the West Virginia Enterprise Resource Planning (ERP) Board meeting held on December 11, Rob Alsop seconded the motion.

III. Update from PMO Concerning Change Order Negotiations

Todd Childers discussed with the Board recent negotiations between the wvOasis Project Management Team and CGI, which resulted in amendments to the existing contract between CGI and the State's ERP project. The negotiations were authorized by the ERP Board during its regular meeting December 11, 2012.

Mr. Childers said the past eleven months of work by the Project Management Team revealed new software enhancements that would greatly improve the functionality and benefits of the State's ERP system, and avoid piece-meal decommissioning of the existing State systems. With these enhancements, a new project schedule will be required to allow additional time to design, configure, test, train, and deliver the added functions; however, he noted that some functions will be delivered earlier than originally planned and some will be delivered later than planned.

The State was able to negotiate with CGI a savings of \$6.59 million from the initial CGI change order; a reduction in software maintenance in years four through eight of the contract; and a \$2 million enhancement, at no cost to the State, that will allow the State to participate in the Treasury Offset Program (TOPS). TOPS, a relatively-new program introduced by the Federal Government, improves the collection of delinquent debt from taxpayers and vendors doing business with State and Federal Government.

Mr. Alsop moved that the Board approve the negotiated amendments to the Change Order, to address required enhancements and scheduled revisions necessary to improve the functionality and benefits of the ERP system. Treasurer Perdue seconded the motion.

IV. Unfinished Business

As there was no unfinished business, the Chair moved to the next order of business.

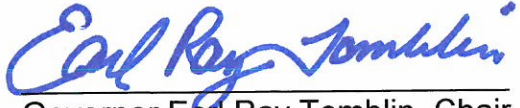
V. New Business

The Chair suggested a "Government Policy" document be brought before the Board. This document would specify policy issues that may need action by the Board before the Project Management Team can move forward with implementation.

VI. Adjournment

As there was no further business to bring before the Board, Treasurer Perdue moved to adjourn the meeting, Mr. Alsop seconded. The Chair adjourned the meeting at 2:35 p.m.

Prepared by: 
State Auditor Glen B. Gainer III
Board Secretary


Governor Earl Ray Tomblin, Chair