

**MINUTES OF THE
WEST VIRGINIA ENTERPRISE RESOURCE PLANNING BOARD
MEETING OF March 12, 2013**

In Accordance with Chapter 12, Article 6D, Section 1 of the WV Code, a meeting of the West Virginia Enterprise Resource Planning Board was held on March 12, 2013 at the State Auditor's Conference Room, Capitol Complex, Charleston, West Virginia. The meeting was chaired by Auditor Glen Gainer in the Governor's absence, and called to order at 8:30 a.m. Due notice was given of the meeting and filed with Secretary of State for publication in the State Register.

I. Call to Order and Roll Call of Members

A silent roll call was taken with a quorum present consisting of the following Board members:

Rob Alsop, representing Governor Earl Ray Tomblin
Glen B. Gainer III, State Auditor
John Perdue, State Treasurer

Also in attendance were:

Todd Childers – ERP Planning Board
Dawn Warfield – State Auditor's Office
Michael Sizemore – State Auditor's Office
Carrie Chambers – State Auditor's Office
Fred Thomas – ERP Planning Board
Rick Pickens – ERP Planning Board
Danny Ellis – State Treasurer's Office
Mitt Salvaggio – ISG
Tom Augustine - CGI
Randy Meek – ISG
Philip A. Reale, PLLC

II. Approval of Minutes of the February 26, 2013 Meeting

Rob Alsop moved to approve the minutes of the West Virginia Enterprise Resource Planning Board meeting held on February 26, 2013. Treasurer Perdue seconded, and the motion carried unanimously.

III. Proposed Board Resolution No. 8

Board members discussed proposed Board Resolution No. 8 wherein in the absence of the Chairman, due to attendance by designee, the Auditor will chair the meeting. In the absence of the Chairman and the Auditor, due to attendance by designees, the Treasurer shall chair the meeting. However, without the presence of one of the three Constitutional Officers, no meeting will take place.

Chief Alsop moved to adopt Board Resolution No. 8, Treasurer Perdue seconded. Motion carried unanimously.

Auditor Gainer recognized Chief Alsop, who moved the Board go into Executive Session to discuss pending issues with PMO. Treasurer Perdue seconded. Motion carried unanimously. The Board went into Executive Session at 8:40 a.m.

Auditor Gainer reconvened the Board Meeting at 8:55 a.m., and noted that no action was taken during the Executive Session.

IV. Discussion of Implementation Issues Related to the ERP Project

Auditor Gainer recognized Todd Childers, Project Director, who briefly discussed ongoing implementation issues related to the ERP Project.

- Meridian LCM (Learning Content Management) -- the Project PMO has been given official notice by CGI that the Meridian LCM solution, that was bid as part of their total ERP solution, has confirmed that they will not support an Oracle (database) platform for the release version they were expected to install. Therefore, the PMO has asked CGI to provide a proposal on the options and their recommendations to address the State's requirements.
- PMO is continuing to work on proposed credit offsets with proposed Change Order No. 2, and will report back to the Board with a cost estimate of hours and an estimated date when the enhancements/changes are expected to be completed.
- PMO has been working with the Real Estate Division in the hopes of securing two new facilities. The first facility is the WV State College building the Technical Community College has vacated. The space has approximately 15 classrooms and an auditorium that would be an ideal location for the training implementation phase of the Project. Additionally, the PMO team continues to struggle with their current location with regard to sufficient parking and handicap access. They are currently considering a building on Egen Street, close to the Farmer's Market, that has handicap facilities and over 200 parking spaces.
- The Division of Personnel has approved the temporary executive upgrades.

- Higher Education has elected to convert and map-over the banner chart of accounts to the new OASIS, and is working through the Policy Commission to get an agreed-upon chart account for both the sub-object and sub-revenue that Higher Education has agreed to do.

V. Unfinished Business

There was none.

VI. New Business

There was none.

VII. Adjournment

As there was no further business to bring before the Board, Treasurer Perdue moved to adjourn the meeting, Chief Alsop seconded. Auditor Gainer adjourned the meeting at 9:15 a.m.

Prepared by:



State Auditor Glen B. Gainer III
Board Secretary


Governor Earl Ray Tomblin, Chair