

MINUTES OF THE WEST VIRGINIA ENTERPRISE
RESOURCE PLANNING BOARD
April 13, 2016

In Accordance with Chapter 12, Article 6D, Section 1, of the West Virginia Code, a meeting of the West Virginia Enterprise Resource Planning Board (WV ERP) was held on April 13, 2016, in the Governor's Cabinet and Conference Room, Building 1, Suite 10, Capitol Complex, Charleston, West Virginia. Due notice was given of the meeting and filed with the Secretary of State for publication in the State Register. The meeting was chaired by Governor Earl Ray Tomblin, and called to order at 10:30 a.m.

I. Call to Order and Roll Call of Members

A silent roll call was taken with a quorum present consisting of the following Board Members:

Earl Ray Tomblin – Governor
Glen B. Gainer III – State Auditor
John Perdue – State Treasurer

Also in attendance were:

Josh Stowers, Treasurer's Office
Charlie Lorensen, Governor's Office
Todd Childers, ERP Planning Board
Fred Thomas, ERP Planning Board
Rick Pickens, ERP Planning Board
Randy Meek, ISG
Tom Augustine, CGI
Daniel Keene, CGI
Lisa Hopkins, WWSAO
Lora Dyer, WWSAO
Andrea Bower, WWSAO
Nancy Pennington, WWSAO

II. Approval of Minutes of November 2, 2015 Meeting

Treasurer Perdue made a motion to approve the Minutes of the November 2, 2015, meeting and Auditor Gainer seconded the motion. The motion carried unanimously.

III. New Business

Governor Tomblin will entertain a motion to remove the pause on Wave 2 of the Phase D Human Resources/Payroll Time and Leave Management.

Auditor Gainer provided a copy of Resolution #11 to the Board and meeting attendees. The Resolution authorizes the wvOASIS PMO and Project Team to proceed with the conversion of any and all Wave 2 agencies who have demonstrated, through accuracy and timeliness of payroll testing, a readiness to proceed. The Resolution further authorizes the wvOASIS PMO and Project Team to delay conversion of any Executive Branch agencies that have not demonstrated such readiness, upon consultation with the Board. And finally, the Resolution directs the wvOASIS PMO and Project Team to suspend conversion of the Judicial Branch until such time as their issues and concerns have been adequately addressed to the satisfaction of all parties.

Auditor Gainer moved to adopt the Resolution, and Treasurer Perdue seconded the motion. Governor Tomblin stated that Resolution #11 is adopted, and asked the Board to address the issues raised in the correspondence received from the Legislative Auditor's Office.

IV. Executive Session

Auditor Gainer made a motion to go into Executive Session to discuss a contractual issue. Upon completion of the Executive Session, meeting attendees were called back into the meeting room at which time Governor Tomblin stated that no action was taken during the Executive Session.

V. Adjournment

As there was no further business before the Board, the Auditor moved to adjourn the meeting. Treasurer Perdue seconded, and the motion carried unanimously.

Prepared by:

State Auditor Lisa A. Hopkins
Board Secretary
(Former State Auditor and Board
Secretary, Glen B. Gainer III)

Governor Earl Ray Tomblin, Chair